

COUNTY OF CHAMBERS  
STATE OF TEXAS

**City of Beach City – City Council Regular Called Meeting Minutes**

The City Council of the City of Beach City, Texas met in a **Regular Session** on **February 25, 2020** at the Beach City Community Building, 12723 FM 2354 Beach City, TX. 77523

**Members Present:** Mayor Jackey Lasater, Mayor Pro Tem Dana Colquitt, Alderman Ray Smith, Alderman Paul Newman and Alderman Doug Walker

**Members Absent:** Alderman Ryan Dagley

**Staff Present:** City Secretary Evonne Donnelly and Assistant City Secretary Deanna Wallace

**Legal Counsel Present:** City Attorney Daniel Jackson

**1. Call to order and announcement of quorum**

On Tuesday, February 25, 2020 Mayor Lasater called the Regular Called Council meeting to order at 6:05 P.M.

**2. Invocation and Pledge of Allegiance**

Mayor Lasater offered prayer and Alderman Smith led the Pledge of Allegiance to the United States and Texas flags.

**3. Public Comments (Limited to five minutes per person)**

Lt. Colonel Don Fisher has volunteered for the last thirty years with the Civil Air Patrol (CAP). CAP is the official auxiliary of the U.S. Air Force and is a nonprofit organization with approximately 3,000 members in the State of Texas and approximately 60,000 members nationwide. CAP works largely with the Federal Emergency Management Agency (FEMA) and the State of Texas conducting search and rescue missions, counterdrug missions and aerial photography.

**4. Hear report and update from Pct. 4 Chambers County Commissioner, Billy Combs**

There is a petition for Chambers County Commissioner Court to consider implementing a Drainage District. Once this petition is received, then the Court will set a date for a public hearing on this matter. James Scott with Trans-Global Solutions (TGS) has agreed to speak to the Beach City community regarding any potential development plans for the TGS property located on the west side of FM 2354. Hunt Development is building a one million square foot spec building in Cedar Port on FM 1409, close to the Steel Mill. Hunt Development recently completed a similar building in Dallas that is now occupied by Amazon.

TxDOT will straighten out the 'S' curves on FM 565. This work will begin around the summer. Needlepoint road will become a four lane road that will be used as an alternate route to help pull the big trucks off of Hwy 146.

The I-10 bridge flip could begin at the end of May.

**5. Hear report and update from Beach City Volunteer Fire Department (BCVFD)**

None

**6. Approve Minutes for Regular Meeting of January 28<sup>th</sup>, 2020**

**Motion** to approve the minutes for the meeting of January 28, 2020

**Motion:** Newman

**Second:** Colquitt

**Approved:** 4-0

**7. Financial Consent Agenda** *(All financial consent agenda items are considered routine by Council and will be enacted by one motion. A Councilmember may request an item to be removed and considered separately.)*

(a) Review and approve the Financial Statement(s) for previous month

(b) Review and approve Investment Update

(c) Review and approve Expenditures for the current month

(d) Review and approve Weekly Review of Accounts

**Motion** to approve

**Motion:** Colquitt

**Second:** Walker

**Approved:** 4-0

**Discussion:** Alderman Walker questioned the whereabouts of the CenterPoint Gas Franchise Fee. Secretary Donnelly told Council the yearly check just came into the office and was deposited in the City's account on Monday.

**8. Brought back from January 28<sup>th</sup>, 2020 Regular Meeting: Discuss and consider revisions to the City's Personnel Policy**

Mayor Lasater proposed that the term(s) Tier I and Tier II be used when referring to the City Secretary and Assistant City Secretary. Alderman Newman noted that the City does not currently have a full-time employee.

Mayor Pro Tem Colquitt suggested the verbiage "the City Secretary is a Tier I; all other employees are a Tier II, unless changed by Council."

A lengthy discussion ensued between Mayor Pro Tem Colquitt, Alderman Newman and Mayor Lasater regarding the usage of Tier I & II and the definition of a Tier I and Tier II employee, in the personnel policy.

Attorney Jackson added that the City Secretary is entitled to all the benefits and the wording is specific to the City Secretary.

Alderman Walker concurred with the other Council members that the verbiage should state City Secretary and not Tier I.

Alderman Newman would like to see this policy reorganized and "read cleaner" by taking the schedules, etc. out.

**Special Leave Time:** Mayor Lasater noted at this current time the Assistant Secretary is not eligible for Special Leave Time. Council agreed with this statement.

Mayor Lasater questioned if the Assistant Secretary is eligible to accrue vacation time. Alderman Walker, Alderman Newman and Mayor Pro Tem Colquitt do not feel this is an eligibility for the assistant secretary.

**Holidays:** that fall on a Sunday, will now be allowed to be taken on Monday. Holidays that fall on Saturday will now be allowed to be taken on the preceding Thursday, since the office is closed on Fridays.

Alderman Smith suggested that each year around December, Council review the holidays for the upcoming year and approve the days the office will be closed. Occasionally, Christmas Eve and Christmas Day do fall on a Saturday and/or Sunday.

**Floating Holidays:** will now require approval prior to usage and they will not be carried over from year to year.

**Bereavement Pay:** Mayor Lasater noted that the City of Old River has a bereavement policy. Most of the bereavement policies gathered from some other cities, offer three days off for the employee.

Mayor Lasater feels that the policy should read “up to four days.” Alderman Newman thinks it would be cleaner to word it as “seven calendar days.” After more discussion, the wording will state “four regularly scheduled workdays, if approved by the Mayor”.

The personnel policy will be rewritten and brought back to Council for approval.

Alderman Smith asked if this only applies to the City Secretary. Alderman Newman added that the Assistant Secretary should get paid for the one day per week that is typically worked on Thursday.

**9. Discuss and consider amending Ordinance 2006-01 by replacing Exhibit A with Chambers County's 2020 Subdivision Regulations**

Mayor Lasater asked Council if they have reviewed Chambers County's newly revised Subdivision Regulations.

Alderman Newman questioned the options available to Council to make some variances, if need be, to certain items listed in the County's regulations.

Commissioner Combs added that the County chose to replace the regulations because the old subdivision regulations were contradictory and did not always abide by current State law. If the County were to continue to maintain the City's roads, etc. then it would be a good thing for the City to be in sync with their rules and regulations.

**Motion to adopt Ordinance 2020-01 regarding the Beach City Subdivision Regulations**

**Motion:** Walker

**Second:** Smith

**Approved:** 4-0

Discussion: Mayor Lasater added that we have amended the previous ordinance and Exhibit A will be the 2020 Chambers County Subdivision Regulations.

“Exhibit A” has been added to the cover of the Chambers County Subdivision Regulations that were submitted to the City.

**10. Brought back from January 28<sup>th</sup>, 2020 Regular Meeting: Discuss and consider removal of surplus office equipment/items**

There is an Epson Printer that was purchased in 2017 and still works, but very slowly. There is also a Linksys Router in the closet that needs to be moved out of the office.

We will offer these items on the website and the City's newsletter. If no one has made an offer for these items they will be sent to an electronic recycling center.

**11. Review and discuss Consent to Limited Improvements to Morrison Drive Right-of-Way agreement**

Council approves of the consent as presented.

**12. Update and discussion on non-compliance to City ordinances regarding On-Site Sewage Facilities (OSSF's)**

Alderman Walker asked for an update on the Bay Place Drive Complaint. Secretary Donnelly will follow-up on this one with the septic company that made application for the property in question.

**13. Report and update from the Mayor**

Wayne Chesson is the wildlife trapper for our entity and Chambers County. He is working on the coyote problem we have in our area.


**14. Council Comments**

Alderman Smith asked, in the future we could fix our plates when there is food, etc. out for birthday parties, long before the Council meeting is over?

Alderman Walker suggested that no one miss a meeting; because then you get volunteered for a committee when you are not here.  
Alderman Walker and Mayor Lasater toured the new nursing home and assisted living center in Mont Belvieu.

15. **Adjourn** meeting at 7:51 P.M.

**Minutes Approved:** March 24, 2020

  
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Jackey Lasater, Mayor

Attest:

  
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Evonne Donnelly, City Secretary

