

City of Beach City – City Council Special Called Meeting Minutes

The City Council of the City of Beach City, Texas met in a **Special Called Session** on **December 18, 2018** at the Beach City Community Building, 12723 FM 2354 Beach City, TX. 77523

Members Present: Mayor Jackey Lasater, Mayor Pro Tem Dana Colquitt, Alderman Doug Walker, Alderman Ray Smith and Alderman Paul Newman

Staff Present: City Secretary Evonne Donnelly

Legal Counsel Present: City Attorney Daniel Jackson

1. Call to order and announcement of quorum

On Tuesday, December 18, 2018 Mayor Lasater called the Special Called Meeting to order at 6:08 P.M.

2. Invocation and Pledge of Allegiance

Mayor Lasater offered prayer and led the Pledge of Allegiance to the United States and Texas flags.

3. Public Comments (Limited to five minutes per person)

None

4. Hear report and update from Chambers County Commissioner, Rusty Senac

None

5. Hear report and update from Beach City Volunteer Fire Department (BCVFD)

Santa on the Bay went well, despite the rain on Friday night. Approximately \$3,500 in donations plus several truckloads of food were collected from the residents. The BCVFD donated \$500.00 along with all the food to the West Chambers County Food Pantry. The remaining funds will help with the expansion on the fire station. The expansion to the fire station is moving along well.

A Barrow Ranch resident, Chad Bird, is donating the epoxy flooring for the VFD expansion. Most of the BCVFD will attend a six-week class for Firefighter I and Firefighter II training at the City of Mont Belvieu. Having certified firefighters will help improve the Insurance Service Office (ISO) rating in Beach City.

RECESS: 6:18 P.M.

RECONVENE: 6:41 P.M.

6. Approve Minutes for Regular Meeting of November 27th, 2018

Motion to approve
Motion: Newman

Second: Walker

Approved: 4-0

7. **Financial Consent Agenda** (All financial consent agenda items are considered routine by Council and will be enacted by one motion. A Councilmember may request an item to be removed and considered separately.)
- (a) **Review and approve the Financial Statements for previous month**
 - (b) **Review and approve Investment Update**
 - (c) **Review and approve Expenditures for the current month**

Motion to approve
Motion: Colquitt

Second: Newman

Approved: 4-0

8. **Discuss and consider appointing a board member to the Beach City Cultural Education Facilities Finance Corporation (CEFFC)**

Last month Billy Combs was appointed as a temporary member however, he did not accept the appointment.

Motion to have Marge Bercaw be the Secretary on the committee with us

Motion: Colquitt

Second: Newman

Approved: 4-0

9. **Discuss and consider approving a Resolution relating to approving financings by the Beach City Cultural Education Facilities Finance Corporation (CEFFC) in an aggregate amount of \$6,500,000 for the benefit of LEGACY CHURCH OF CHRIST and related matters**

Alderman Colquitt reported that the CEFFC committee reviewed the documents with Mr. Blich and the documents meet their approval. Mr. Blich reviewed the details of the loan agreement noting the inclusion of the indemnity of the City, staff, or the CEFFC and its officers of any liability.

Motion to approve Resolution 2018-13 relating to approving financings by the Beach City Cultural Education Facilities Finance Corporation (CEFFC) in an aggregate amount of \$6,500,000 for the benefit of LEGACY CHURCH OF CHRIST and related matters

Motion: Walker

Second: Colquitt

Approved: 3-1 Nay: Smith

10. **Discuss and consider renewing the following Agreements with Chambers County: Flood Plain, Food, Nuisance and On-Site Sewage Facility (OSSF) for 2019**

Mayor Lasater noted that all the agreements are basically the same except the Food agreement which removes Items 5 & 6 and part of Item 4. All the removed items refer to fees no longer applicable.

Secretary Donnelly explained that the County is stream lining the food related fee process to eliminate duplicate processing through a third party.

Secretary Donnelly also reported that the OSSF agreement changed slightly. Referencing Page 2, Item 3, which reduces the inspection fee from \$150 to \$75 for swimming pools, driveways and out buildings.

Council discussed reducing these fees by amending the existing Resolution. Per Attorney Jackson, the City must amend its Ordinance/Resolution to reflect the discounted fee to the Inspector.

Motion to approve all the four interlocal agreements as discussed earlier

Motion: Newman

Second: Colquitt

Approved: 4-0

11. Discuss and consider internal controls for financial security procedures of all City accounts and take appropriate action

Mayor Lasater read aloud a prepared draft policy for security procedures relating to internal controls.

Item 1: regarding all checks signed by two signatures. Mayor Lasater does not see where this rule has been finalized.

Item 2: The secretary or authorized designee shall sign into each financial account to inspect for unauthorized or suspicious activity once per week. The findings of the inspections shall be formalized in a written report and presented to the Mayor for inspection and filed. The findings from the inspection can be consolidated into a single form. Any unauthorized or suspicious discoveries will be investigated immediately and appropriate actions taken. This was recommended by the committee. Mayor Lasater stated the report can be filed and audited later.

Item 4: City Council shall designate two (2) persons, a primary and a backup, as signators for investment accounts. Said signators shall be either Mayor and/or Alderman. To ensure avoidance of a disruption of City Business due to the absence of authorized signors of the checking account, City Council can designate additional signators that can include up to a total of four (4) Aldermen for the checking account only.

Mayor Lasater feels this clarifies the multiple authorized signators for the checking account. The Public Funds Investment Policy (PFIP) will be added to the next month's agenda for amendment.

12. Discuss and consider Resolution(s) needed to update and/or change the signators names for all financial investment and banking accounts and take appropriate action

Attorney Jackson recommended Council use the TexasTERM model Resolution.

Mayor Lasater read aloud Resolution 2018-14.

Motion to accept this Resolution

Motion: Newman

Second: Smith

Approved: 4-0

Discussion: As of today, the CD rates for 18 months is 3.0% and 24 months is 3.07%.

Council must pass a resolution to approve Mayor Jackey Lasater and Alderman Doug Walker to be the two signors on the TexPool account. This will be Resolution 2018-15.

Motion to approve

Motion: Smith

Second: Colquitt

Approved: 4-0

13. Discuss and possible action on selecting a date in January 2019 to review candidates to fill the term vacated by Alderman Jackey Lasater

Discussion amongst Council regarding various days to interview potential candidates for the interim Alderman position.

Council agreed to January 8th, 2019, at 6:00 PM to hold a Special Called Meeting.

14. Discuss and consider the City's participation in the West Chambers County Chamber of Commerce (WCCC) Awards Banquet in January

Council agreed to purchase a table of eight.

15. Consider and adopt the employee holiday schedule for calendar year 2019

Council discussed the possibility of amending the Personnel Policy to state that when holidays fall on a weekend, or a day that is not a work day, the secretary would not have to lose that holiday. This topic will be discussed at a later date.

Motion to accept the holiday schedule

Motion: Newman

Second: Colquitt

Approved: 4-0

16. Update and discussion regarding the BCVFD Santa on the Bay

Mayor Lasater thanked Ray and Tammy Smith for donating the candy Council handed out.

17. Update and discussion on non-compliance to City ordinances regarding On-Site Sewage Facilities (OSSF's)

None

18. Report and update from the Mayor

1. Commissioner Senac met with the RWJ Drainage Project group; the work should begin in January 2019 and be completed by June 2019.
2. Tri-City Beach Grocery should open in January 2019.
3. In February, Comcast may be restarting the project in Beach City.

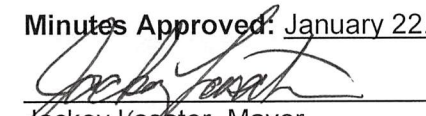
19. Council Comments

Alderman Smith gave kudos to Attorney Jackson for his kind words to Mayor Combs in November and to Mayor Lasater for the good job conducting the meeting tonight.

20. Adjourn

Council adjourned at 7:42 P.M.

Minutes Approved: January 22, 2019



Jackey Lasater, Mayor

Attest:



Evonne Donnelly, City Secretary