

REQUEST FOR QUALIFICATIONS FOR

CODE ENFORCEMENT SERVICES

City of Beach City
12723 FM 2354
Beach City, TX 77523

Introduction

The City of Beach City is soliciting proposals from qualified contractors able to perform, and improve, municipal code enforcement services within the City. The municipal code enforcement services will include handling complaints and investigations of illegal signs and other municipal code violations that may include nuisance related conditions. The City estimates approximately 5 hours per month time commitment. Submittal of an RFQ does not create any right or expectation to a Contract with the City of Beach City. The City of Beach City reserves the right to reject any or all statement of qualifications.

Qualified contractors may submit their sealed RFQ responses on or before **October 19, 2018, by 5:00 p.m.** to:

Evonne Donnelly, City Secretary
City of Beach City
12723 FM 2354
Beach City, TX 77523
or via e-mail to city@beachcitytx.us

Specification for Proposals

All proposals submitted in response to this RFQ must contain the following information:

1. Name, address, telephone number of the Contractor/person preparing this response to this RFQ.
2. Narrative statement of qualifications/Resume

Minimum Qualifications

1. Knowledge of City ordinances pertaining to illegal signs and nuisance abatement.
2. Effective public relations practices.
3. Knowledge of legal actions applicable to code enforcement compliance.
4. Good record keeping practices and report writing skills.

City of Beach City is an EOA.